



Evaluation Officer P4

Fighting Hunger Worldwide The World Food Programme is the world's largest humanitarian agency, fighting hunger worldwide. We are currently seeking qualified individual for the position of Evaluation Officer at P4 level. This position is a specialist position requiring significant evaluation expertise. It will be based in the organization's Office of Evaluation (OE) at headquarters in Rome, Italy. The selected candidate will be required to travel abroad sometimes to remote and difficult locations.

OE is located in the Office of the Executive Director. Its main objectives are to: ensure an independent evaluation service to the governing body and to the Executive Director, support WFP in its efforts to become a better learning organization and provide evaluation support for country offices and regional bureaus.

ARE YOU UP TO THE CHALLENGE?

Following an initial assignment in Rome, the selected candidate may be asked to serve in a difficult duty station.
Please view our videos on the corporate recruitment website to get a taste of life as WFP worker:
<http://www.wfp.org/about/vacancies>

Within delegated authority, the Evaluation Officer will be responsible for the following duties: (These duties are generic and thus not all inclusive nor are all duties carried out by all Evaluation Officers)

- Plan, organize and supervise the evaluation of country portfolios and of corporate strategic issues in line with WFP's Evaluation Quality Assurance System (EQAS), including:
 - preparation of terms of reference for evaluations, including contributing to design of appropriate process and methodology;
 - selection and supervision of evaluation consultants;
 - managing evaluations, ensuring the effective and efficient use of evaluation resources, timely implementation of evaluation process and submission of reports according to deadlines, overseeing that proper evaluation processes are followed;
 - facilitating communication between stakeholders and evaluation teams;
 - exercising quality assurance to ensure EQAS standards are met;
 - managing post-evaluation communications, including of lessons from evaluations and making them available to various stakeholders.
- Participate in developing and testing evaluation methodologies (e.g. for portfolio, impact or participatory evaluations, etc.), determining their applicability in different contexts, playing a role in sharing and discussing them within OE, and using them as appropriate;

- Cooperate with other UN evaluation units, professional evaluation bodies and the Active Learning Network for Accountability and Performance in Humanitarian Action, to gain and share knowledge about methodologies and other evaluation issues. This work may entail participating in meetings and/or acting for OE on management or steering committees for joint evaluations;
- Act as regional focal point within OE for one of WFP's regions; the responsibility entails undertaking the annual work planning exercises for the region within the overall framework of OE's annual and biennial planning exercises, maintaining communications with the region and supporting decentralized evaluations;
- Apply and/or ensure high professional standards are maintained by evaluation consultants in line with the UN Evaluation Norms and Standards and Code of Conduct for Evaluation in the UN system;
- Contribute to evaluation training efforts in WFP;
- Perform other related duties and assignments as and when required.

Qualifications & Experience Required

Education:

- University degree in social sciences, development economics or international development.

Experience:

- At least 7 years (3 of which international) of postgraduate professional experience with progressively increasing responsibilities;
- Experience in humanitarian assistance and development programmes, and a mix of field and headquarters postings are advantageous;
- First hand experience in managing and/or conducting evaluations (under time and financial constraints), in particular country portfolio and/or complex evaluations (strategic, thematic, impact) in subject areas relevant to WFP. (Candidates without prior experience in conducting and/or managing evaluations will not be considered for the position.)

Knowledge:

- Evaluation theory and practice, theory of change, results-based management, mixed methods, quantitative and qualitative data analysis.

Skills:

- Strong analytical skills, ability to relate and build trust, strong communication skills, including verbal, presentation and in writing.

Language:

- Working knowledge (proficiency / Level C) of English and limited knowledge (intermediate / Level B) of another official UN language (preferably French, Spanish or Arabic).

Websites to visit before applying:

<http://icsc.un.org> Click on: Quick Links > Salary Scales > by date

www.wfp.org Click on: "Where we work" and "Our work" to learn more about WFP's operations.

www.unstaffmobility.org Learn more about countries where the UN operates

Application procedures:

Go to: <http://i-recruitment.wfp.org/vacancies/10-0010543>

Step 1: Create your online CV.

Step 2: Click on "Description" to read the position requirements and "Apply" to submit your application.

NOTE: You must complete Step 2 in order for your application to be considered for this vacancy.

Deadline for applications: 28 March, 2010

WFP has zero tolerance for discrimination and does not discriminate on the basis of HIV/AIDS status.

Qualified female applicants and qualified applicants from developing countries are encouraged to apply

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